

'Our environment, the world in which we live and work, is a mirror of our attitude and expectations'
-Earl Nightingale



5 TIPS FOR A MORE ORGANISED SCHOOL ENVIRONMENT



'A PLACE FOR EVERYTHING AND EVERYTHING IN ITS PLACE'



Make sure there is a place for everything, preferably labelled, so that all the everyday materials can be returned to their rightful place at the end of every school day. If the storage areas are labelled, students are more likely to take responsibility for returning the various equipment. This is important for common areas as well as classrooms.

COLOUR

By colour, in this case, I actually mean white. White is your friend when it comes to the school environment. It reflects light and is more practical than people think. White, as opposed to cream is a better neutral backdrop as it sets off every other colour, artwork or display to its best advantage. Remember, white + pops of colour = a fresh, invigorating space.



NOTICE BOARDS



To avoid clutter and confusion, notice boards need to have a clearly defined role. There should be one for example assigned to each year, each sport, each musical, each achievement, each unique story of your school. This can be done by labelling what each noticeboard is going to inform you about using large, clear, visual signage.

RECEPTION AREAS

Reception areas are the first peek a visitor will get of your school and it is crucial that the area is clearly labelled. Using creative, colourful signage that both welcomes visitors and requests them to 'Sign in' can be a good way of creating boundaries in a polite and mannerly fashion. By making these signs attractive as well as functional adds to the aesthetic of the area.



OLD PHOTOS



Old school photos are precious. A good way to keep them organised, once they contain students who have already graduated, is to rotate them and move them to a specific, allocated area. The photos that need to be upfront and centre should be of current students, so they can be reminded of all the amazing things that have happened during their time at the school.